

Application Form

[MOSHK/APPLICATION/F01V2]

1. Please use BLOCK LETTERS for completion of this Form.
2. (*) Please delete whichever is inappropriate.
3. (#) Please ✓ whichever is appropriate.

Shop Name : _____

Applied Position: *全職 / 兼職店務員

I. Personal Information:

| | | | |
|-------------------------------|-----------|----------------------------------|--------------------|
| Name | (English) | (Chinese) | (Nickname) |
| Nationality | | *HK ID Card No./Passport | |
| Place of Birth | | Date Of Birth(dd/mm/yyyy) | / / |
| Age | | Marital Status | * Single / Married |
| Mobile Phone | | Home Phone | |
| Email | | | |
| Correspondence Address | | | |

II. Education

| Period | Institutions | Qualifications |
|--------|--------------|----------------|
| ~ | | |
| ~ | | |
| ~ | | |

III. Qualifications

| Date | Institutions | Qualifications / Courses |
|------|--------------|--------------------------|
| | | |
| | | |
| | | |

IV. Working Experience

| Period | Company | Position & Job Duties | Last Salary (\$) | Reason of Leaving |
|--------|---------|-----------------------|------------------|-------------------|
| ~ | | | | |
| ~ | | | | |
| ~ | | | | |
| ~ | | | | |

V. Skills #

| | Excellent | Good | Fair | Poor |
|-------------------------|-----------|------|------|------|
| Using knife | | | | |
| Cooking food | | | | |
| Customer Service | | | | |

VI. Language #

| | Excellent | Good | Fair | Poor |
|------------------|-----------|------|------|------|
| Cantonese | | | | |
| Mandarin | | | | |
| English | | | | |
| Others: | | | | |

VII. Emergency Contact

| Name (English) | Relationship | Contact Number |
|-----------------------|---------------------|-----------------------|
| | | |
| | | |

VIII. Part Time Availability & Expectation

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|------------|------------|------------|------------|------------|------------|------------|
| ~ | ~ | ~ | ~ | ~ | ~ | ~ |

| | |
|---------------------|-------------|
| Availability | |
| Expectation | HK\$ / Hour |

IX. Full Time Availability & Expectation

| | |
|---------------------|--------------|
| Availability | |
| Expectation | HK\$ / Month |

I declare that to the best of my knowledge and belief, the information given in this Application Form and its attachment is correct and complete.

Signature

Date

^Data collected is used for recruitment purpose ONLY and will be destroyed within 6 months.